

# **FORMS NEEDED TO BEGIN AN APPEAL**

## **(Criminal Cases)**

Forms are available at the court.

### **REQUIRED FORMS:**

#### **\_\_\_\_\_ Notice of Appeal**

An appeal as of right shall be taken by filing a notice of appeal with the clerk of the trial court within the time allowed by Rule 4 (30 days). If the appeal is from a case in the Common Pleas Court, the notice of appeal should be filed in the appellate division of the clerk's office. **This is a required form.** You must serve a copy of the document on the prosecutor's office and complete the certificate of service at the bottom of the form.

#### **\_\_\_\_\_ Criminal Docket Statement and Instructions**

The purpose of the docket statement is to assist the court in issuing a scheduling order. **This is a required form.** You must serve a copy of this document on the prosecutor's office and complete the required certificate of service at the bottom of the form.

### **OPTIONAL FORMS:**

#### **\_\_\_\_\_ Affidavit of Indigency**

If you are unable to pay for an appeal and can prove this fact, you may file an indigency form. The form must be notarized.

#### **\_\_\_\_\_ Motion to Appoint Counsel**

This form is **ONLY** used if the appellant is indigent and unable to employ counsel. You must serve a copy on the prosecutor's office and complete the certificate of service at the bottom of the form.

#### **\_\_\_\_\_ Motion to Prepare Transcripts of Proceedings at State's Expense**

This form is **ONLY** used if the appellant is indigent and unable to pay the costs of the preparation of the transcripts. You must serve a copy on the prosecutor's office and complete the certificate of service at the bottom of the form.

#### **\_\_\_\_\_ Motion for Delayed Appeal**

This form is **ONLY** used if you are past your 30 day time limit to file your notice of appeal. You must serve a copy on the prosecutor's office and complete the certificate of service at the bottom of the form.